

**High Meadow Ranch Water District
Board Meeting
October 16, 2025
Meeting began at 6:01 PM**

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Rand Rhodes, Glenn Whicker, Laura Whicker, Cory Gale, Tony Latimer
Guests: Dustin Ensminger, Janae Gale, Carrie Bollock

Minutes: Rand made a motion to approve the 9-18-2025 monthly meeting minutes. Cory 2nd. All in favor.

Rand made a motion to approve the 9-24-2025, 10 am, HMRWD/KDJPB Special Billing Meeting minutes. Laura 2nd. All in favor.

Rand made a motion to approve the 9-24-2025, 6 pm, HMRWD Special Meeting minutes. Cory 2nd. All in favor.

Laura made a motion to approve the 10-6-2025 HMRWD Special Meeting minutes. Glenn 2nd. All in favor.

Water Operator/Engineer Report:

Water Testing: All tests look good.

Usage: In September, 1.34 million gallons of water were used. The current average flowrate is 30 GPM.

Maintenance Log: There were eighteen 811 tickets, in which the majority were for Block 8 for Pinedale Gas installations. Five water turn-offs were completed as well.

Phase III Update: The seeding was currently being completed for Phase III. An ad will need to be placed in the newspaper for the closing of the contract with Wilson Bros. Also discussed was that Jorgensen went over-budget on the project oversite due to Wilson Bros. not completing the work on time. It was discussed during our extensions with Wilson that Wilson would pay for any project oversite if they went over budget. This will need to be discussed further with Wilson Bros.

Pay Requests: None

SOP Reviews: Dustin had sent out updated SOPs via email.

Clarify Past Due Accounts: There was a clarification that was needed for KDJPB to understand about the homeowners that were on a payment plan with Julie Maxam. A newsletter was sent out notifying homeowners that created a payment plan prior to KDJPB taking over to contact KDJPB and create a new payment plan to avoid their water from being turned off. Those that didn't make new arrangements would be on the list for shut offs.

Financial Report:

Presentation of Bills: Rand went over the invoices that needed to be paid. Checks were passed out needing double signatures.

Bank/Financial Statements: Rand went over the statements with the Board.

Lien Release: A lien release was approved.

Update of Rules and Regulations (pg. 5, C): Rand updated the wording in the Rules and Regulations to match the Rates & Fees Summary. Rand made a motion to accept the updated Rules and Regulations, pg. 5, C. Tony 2nd. All in favor. The website will be updated with the new information.

Update Rates and Fees Summary: Rand updated wording in the paragraph on the Depreciation Fee. Rand made a motion to accept the updated Rates and Fees Summary "Depreciation Fee" paragraph. Tony 2nd. All in favor.

Old Business:

Update on collections for non-water users: The Board reviewed those property owners that were non-water users that were sent to collections prior to KDJPB taking over. A few property owners will be moved to legal collections.

HMRWD/HMRPO Contract: The HMRPO made some corrections on the contract. They will approve the 3 valves being brought to surface after they had done some investigations. Any new valves that need brought to surface will need prior approval from the HMRPO before bringing them to the surface with a new contract signed by both parties. Glenn and Janae signed this contract so work can be completed for the first 3 valves that were already brought to surface.

New Business:

Streamline: Cory has been contacting Streamline again about possibly updating the website. After some discussion, the Board agreed to have Laura contact Streamline and have them hold off until March 2026 so that if we decide to go with them, it can be added to the budget.

Homeowner Walk-thru: The Board has agreed to invite the property owners to the monthly December meeting for a walk-thru of the completed water system. This will give the property owners a chance to see and ask questions.

Motion to Adjourn: Laura made a motion to adjourn the meeting. Tony 2nd. All in favor. The next monthly meeting will be November 20, 2025.

Respectfully submitted,

Laura Whicker, Secretary

Glenn Whicker, President