

**High Meadow Ranch Water District
Board Meeting
July 17, 2025
Meeting began at 6:02 PM**

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Glenn Whicker, Laura Whicker, Rand Rhodes via phone, Cory Gale, Tony Latimer
Guests: Dustin Ensminger, Scott Thomas, Margo Pedersen

Minutes: Cory made a motion to accept the 6-19-2025 monthly minutes. Tony 2nd. All in favor.
Cory made a motion to accept the 7-7-2025 special meeting minutes. Tony 2nd. All in favor.
Cory made a motion to accept the 7-11-2025 special meeting minutes. Tony 2nd. All in favor.

Water Operator/Engineer Report:

Water Testing: All special water tests are completed for this year. The Sanitary Survey will be conducted on Monday, 7-21-2025 at 7 AM, at the Richard Smythe Wellhouse. Regular water testing looks good.

Usage: In June, 3.32 million gallons of water were used. The current average flowrate is 74 GPM.

Maintenance Log: A leak on a 2-inch ball valve was discovered and will be repaired. A couple vaults contain water and will be pumped out. There were 5 new water service installations. Six tickets were called in for 811 requests.

Generator: Trickle chargers were requested as a possibility for the batteries. The Board agreed not to get trickle chargers, but to turn in the used batteries to get back a core charge. The core charge refund can be put on new batteries.

Phase III Update: Wilson Bros. will be here on Thursday to complete the project.

Pay Requests: Glenn and Cory signed paperwork.

Financial Report:

Presentation of Bills: Rand was not physically present, so Glenn went over the invoices and passed out the checks needing double signatures.

Bank and Financial Statements: Glenn went over the statements.

Old Business:

Rates & Fees for Water Billing: The KDJPB will need a resolution for the rates and fees. Rand made a motion for active water users that are connected to the system and water is available to the property owner during the monthly billing cycle will be billed as a water user. Cory 2nd. All in favor.

Collections for Non-Water Users: All non-water users will be sent to a collection agency if payment is not received for their annual bill. Certified letters were sent to all property owners that are non-water users and are currently delinquent with a deadline of payment in full by July 25, 2025 at 5 PM. After July 25th, those property owners that are still delinquent and have not made payment arrangements or paid their bill in full will be sent to the collection agency.

New Business:

Rules and Regulations Update: Rand is currently working on the updated Rules and Regulations to match the new Rates and Fees.

Repair of Navajo Path Road: Glenn called Harber Construction, and it is on the list for repair.

August & September Monthly Bill: A Base Charge will be mailed to all Water-Users. October will be billed by water usage.

Margo and Dale Pedersen: Margo attended the monthly meeting and presented to the Board her contract between the HMRWD and themselves. There was some discussion. Rand made a motion for every property owner outside of the subdivision to not have to pay the special assessments and those living outside the subdivision that have already paid the special assessment will be refunded. Tony 2nd. All in favor.

Motion to Adjourn: Tony made a motion to adjourn. Cory 2nd. All in favor. The meeting ended at 7:46 PM.

The next monthly meeting will be August 21, 2025, at 6 PM.

Respectfully submitted,

Laura Whicker, Secretary

Glenn Whicker, President