

**High Meadow Ranch Water District
Board Meeting
June 19, 2025
Meeting began at 6:15 PM**

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Glenn Whicker, Laura Whicker, Rand Rhodes, Cory Gale, Tony Latimer
Not in Attendance: Dustin Enslinger

Minutes: Cory made a motion to approve the May monthly meeting minutes. Tony 2nd. All in favor.

Rand made a motion to approve the 6-5-2025 special meeting minutes. Cory 2nd All in favor.

Water Operator/Engineer Report:

Water Testing: Several different tests were taken. Results are not back yet.

Usage: The month of May used 2.22 million gallons of water. The current average flowrate is 50 GPM.

Maintenance Log: There were 16 tickets for 811 and three water turn-ons. There were 2 water installations. Nine water-meters were turned off due to insufficient payment. And the PRV maintenance was completed.

On the generator, Cory made a motion to accept the bid from Hillman Power Systems, LLC. Tony 2nd. All in favor.

Phase III Update: Jorgensen went over the punch list. Wilson Brothers have been in the subdivision working on completing the list. The Board will do a complete walk-thru before signing off on the last phase of the water project.

Rand made a motion to move the water meter and pit from the property on 37 Merrimac to the right-of-way. Cory 2nd. All in favor.

Tony made a motion for Wilson Brothers to not repair the driveway of 44 N Shoshone Trl due to it being a cause of nature and not due to construction. Rand 2nd. All in favor.

Cory made a motion to install 10 yds of gravel at 5 Hawk Path due to construction during Phase 2. Rand 2nd. All in favor. Tony abstained.

The Board per the contract wants Wilson Brothers to repair the corner of Indianwood and Merrimac caused by construction back to its original curb appeal. Jorgensen will be notified.

Costs of Parts: Dustin emailed the cost of parts. The water tap fee will remain at \$7000.

Capping Possible Contaminated Dead Leg: Excavate to mainline. Cut off and capped Dead Leg.

Financial Report:

Presentation of Bills: Rand presented the invoices and the checks that need double signatures.

Bank & Financial Statements: Rand went over the statements with the Board.

2025-2026 Budget: Cory made a motion to approve the budget. Tony 2nd. All in favor. The resolution was signed, and the budget was finalized.

Closing the BOJH Account: The Emergency Account will be renamed the Depreciation Account. The Carry Over Account and Emergency Reserve Account will be one account and renamed Planned Maintenance Account.

Old Business:

Rates and Fees for Water Billing: Rand presented to the Board a format for the upcoming rates and fees. It was discussed and a meeting with the KDJPB will have to be held to discuss this topic for a final plan. Rand will ask Dustin to make a date for July 7th in the afternoon via Teams.

New Business:

Rules and Regulations Update: The Rules and Regulations will have to be updated to meet the new water rates and fees. Rand made several suggestions, and we discussed the issue.

Collections for Non-water Users: Non-water users that are delinquent have had a certified letter sent to their mailing address. The property owners that do not respond, pay their bill in full or do not make payment arrangements, will be sent to a collection agency. Cory made a motion to use Rocky Mountain Recovery Systems Inc as our collection agency. Tony 2nd. All in favor.

Repair of Navajo Path: In the early Spring, we had a fire hydrant leak which caused road damage. Due to so much mud, we had to wait to repair the road until the mud dried out. Rand made a motion to have Josh Harbor repair the road. Tony 2nd. All in favor.

Rules for water turn-ons after 5 PM: This subject is tabled until after the meeting with KDJPB.

Motion to Adjourn: Cory made a motion to adjourn. Tony 2nd. All in favor. The meeting ended at 9:09 PM.

The next monthly meeting will be July 17, 2025, at 6 PM.

Respectfully submitted,

Laura Whicker, Secretary

Glenn Whicker, President