

**High Meadow Ranch Water District
Board Meeting
November 21, 2024
Meeting began at 5:30 pm**

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Cory Gale, Glenn Whicker, Rand Rhodes, Laura Whicker, Richard Smythe, Tony Latimer
Guests: Dustin Ensminger, Ella Spagnuolo, Renee Smythe, David Parks via Teams

Minutes: Rand made a motion to approve the October minutes. Cory 2nd. All in favor.

David Parks: David presented to the board a business proposal for the water bills via Teams. The Board will include his offer with the offers we currently have. We will get back to him at a later date with a decision.

Water Operator/Engineer Report:

Water Testing: The 2024 EPA requirement list has been completed. Jorgensen is waiting for the 2025 EPA list to arrive. All tests look good.

Usage: The October water usage was 1.05 million gallons. The current water flowrate is 23.5 GPM.

Maintenance Log: The seal on a pressure gauge started leaking glycerin after the booster pumps failed. It was replaced with a new gauge.

All maintenance on equipment has been completed and up to date. There have been fourteen 811 tickets and three water turn-offs. The new order for chlorine will arrive in December.

Phase III Update: The Sauk Trl tie-in at the intersection of Sauk Trail and Oswego Trail will require a shutdown affecting the following streets: Sauk Trail, Oswego Trail, Indianwood Trail, Osage Path, Neosha Trail, Merrimac Trail, Shoshone Trail, Cheyenne Trail, Navajo Trail Iroquois Trail, and Blackfoot Trail. Homeowners will be notified via text message. They will try to keep the shut down to an hour or less to avoid a boil water order.

Wilson Brothers is also requesting another change order. Cory made a motion that substantial completion including all digging and underground work with all work being completed except for integration and seeding by December 13, 2024, with a final completion by January with a retainage of 5% until the seeding is complete. Rand 2nd. All in favor.

Pay Requests: Cory and Glenn signed paperwork.

Financial Report:

Presentation of Bills: Rand went over the invoices and collected double signatures on checks.

Transfer of Money: Laura made a motion to transfer \$16,675.21 from the operating account to the loan repayment account. Cory 2nd. All in favor.

Bank / Financial Statements: Rand went over the statements with the Board.

New CD: Rand went to a couple places looking for a new CD. After presenting to the Board the places and their benefits, Rand suggested Edward Jones would be a better fit for the Water District. Rand made a motion to create a money market account with Edward Jones to replace our CD with long term savings of \$101,508.00.. Laura 2nd. All in favor. Rand also made another motion to go to Edward Jones to create a 2nd money market account of \$286,000.00 from Bank of Jackson Hole to Edward Jones. Laura 2nd. All in favor.

Old Business:

City of Rock Springs: The city of Rock Springs has opted out of taking the Water District on with our water billing.

New Business:

Grant for Roadway Valves Up-to-Grade: Cory is still looking into grants for this project. This will be tabled until the December monthly meeting.

Diamondville / Kemmerer Joint Powers: Diamondville/Kemmerer Joint Powers is highly interested in taking on the Water Districts water billing. There will be a meeting on December 10, 2024, at 6 pm via Teams.

Ballots: The counting of the ballots has been recorded. The ballots were counted twice as follows:

27 Ballots were marked from the Post Office as "Return to Sender".

Rand Rhodes received 35 votes

Tony Latimer received 33 votes

Jeannie Demas received 2 votes (write in vote)

Chester Brannon received 1 vote (write in vote)

Laura made a motion to accept Rand and Tony to be Board members as voted by the homeowners. Cory 2nd. All in favor.

Rand made a motion to have Glenn Whicker to remain as President of the Board. Cory 2nd. All in favor.

Rand made a motion to have Cory Gale become the Vice President of the Board. Tony 2nd. All in favor.

Cory made a motion for Rand Rhodes to remain as Treasurer of the Board. Tony 2nd. All in favor.

Rand made a motion to have Laura Whicker remain as Secretary of the Board. Cory 2nd. All in favor.

Rand made a motion to have Tony Latimer become the Manager at Large on the Board. Cory 2nd. All in favor.

Motion to Adjourn: Laura made a motion to adjourn. Cory 2nd. All in favor. The meeting ended at 8:04 PM. The next meeting will be December 19, 2024, at 6 PM at the Richard Smythe Wellhouse.

Respectfully Submitted,

Laura Whicker, Secretary

Glenn Whicker, President