

High Meadow Ranch Water District
Board Meeting
August 15, 2024
Meeting began at 6:03 PM

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Richard Smythe, Rand Rhodes, Glenn Whicker, Laura Whicker

Not in Attendance: Cory Gale

Guests: Janae Gale, Luke Barron, Dustin Ensminger, Trista Coble, David Parks

Minutes: Rand motioned to approve the July minutes. Richard 2nd. All in favor

Water Operator / Engineer Report:

Water Testing: Water tests came back good.

Usage: In July, 2.90 million gallons of water were used. The water had a small decline compared to last month. The current average flowrate is 65 GPM.

Maintenance Log: All equipment has been serviced and up to date. There have been 3 new water service installations. There were sixteen 811 tickets.

Fire Extinguisher Update: Dustin with Jorgensen found a gentleman in Boulder that will certify and recharge the fire extinguishers if needed.

Valves in Roadway: After Dustin spoke with Josh Harber, it was agreed the best option would be to bring the valves to surface and pour a concrete ring around the valve so when the roads are graded, the valves aren't damaged. This will make it easier for Jorgensen to take care of the valves.

SCADA: The fan for the Sauk Wellhouse has been purchased and the old one was replaced.

Phase III Update: Wilson Brothers' checks will be signed and sent immediately when State checks are received.

Pay Requests: Luke passed out paperwork for signatures.

Financial Report:

Presentation of Bills: Rand went over invoices to be paid and passed out checks for double signatures.

Transfer of Money: Laura made a motion to move \$5277.74 from the operating account to the loan repayment account. Richard 2nd. All in favor.

Bank & Financial Statements: Rand went over the statements with the Board.

New CD: After some discussion, we will shop around for the better CD. This will be discussed in the September monthly meeting.

New Business:

Trista Coble: Trista gave her concerns for how Boil Water Notices are distributed.

Website Designer: Cory wanted us to check into a website designer. It ended up being a scam.

Boil Water Notices/Letter to Homeowners: The Board discussed a letter that will be sent out via newsletter to all homeowners which discusses several items including the Boil Water Notice. Changes were made and the letter will be sent out via newsletter on gmail.

Road Damage on Merrimac: During chlorination and flushing on Merrimac/Osage, the water has damaged the roadway. The road will be repaired, and a culvert will be added after the completion of testing.

Fire Hydrant Testing: The fire department wants to test the fire hydrants for certifications for insurance. Rand motioned to have Jorgensen test the fire hydrants to ISO Requirements at a rate of \$8000. Laura 2nd. All in favor.

David Parks: Dave would like to present to the Board the future water billing. He will come back in December for his presentation. (After the meeting, we asked if David could present to the Board in October or November instead)

Motion to Adjourn: Rand motioned to adjourn the meeting. Richard 2nd. All in favor. The meeting ended at 8:32 PM.

The next meeting will be on September 19, 2024 at 6 PM.

Respectfully submitted,

Laura Whicker, Secretary

Glenn Whicker, President