

**High Meadow Ranch Water District
Board Meeting
July 11, 2024
Meeting began at 6:01 PM**

Location: Richard Smythe Wellhouse, 165 Sauk Trail, Boulder, WY 82923

Attendance: Laura Whicker, Glenn Whicker, Richard Smythe, Cory Gale, Rand Rhodes
Guests: Carrie Bollock, Janae Gale, Dustin Ensminger, Liz Bevans, Luke Barron

Minutes: Cory made a motion to accept the June meeting minutes. Richard 2nd. All in favor.

Water Operator / Engineer Report:

Water Testing: Special testing has been completed. The monthly water tests look good.

Usage: In June, 2.95 million gallons of water was used. The current average flowrate is 66 GPM.

Maintenance Log: The septic tank is scheduled to be pumped out in September. Along with the winterization of trash pumps will be scheduled for the same month. There were 12 tickets for 811. And 3 water turn-ons.

Distribution Valves: At some point in the future, Jorgensen would like to have these valves that are in the road to be up to grade. Janae and Carrie from the HOA Board attended the meeting. The Water District Board wanted the HOA Board to be kept informed of the situation.

Old Sauk Well: The well has been turned off due to the noise. SCADA will come out next week to replace the fan.

Fire Extinguishers: It has been difficult to find a company to do inspections on the six fire extinguishers. Dustin found someone local. This will be discussed again in August.

Phase III Update: Luke updated the Board. Wilson Brothers is on schedule if parts come in on time.

Pay Requests: Rand made a motion to accept the updated Jorgensen contract for 2024-2025. Cory 2nd. All in favor.

Glenn and Richard signed the pay requests for phase III.

Financial Report:

Presentation of Bills: Rand went over invoices and passed out checks needing double signatures.

Transfer of Money: Laura made a motion to move \$4419.62 from the operating account to the loan repayment account. Richard 2nd. All in favor.

Bank & Financial Statements: Rand went over the statements with the Board.

Richard made a motion to move \$93,383.62 from the Loan Repayment Account to the Operating Account. Cory 2nd. All in favor.

Richard made a motion to move \$38,745.39 from the Loan Repayment Account to the Operating Account. Cory 2nd. All in favor.

Budget and Resolution: Cory made a motion to accept the 2024-2025 Budget finalization. Rand 2nd. All in favor.

Rand made a motion to accept the 2024-001 Resolution. Richard 2nd. All in favor. Resolution was signed.

Pros/Cons of Extra Loan Payments: The subject was discussed. Rand made a motion to transfer \$46,695.46 from the Operating Account to the Phase I Loan Repayment Account. Richard 2nd. All in favor.

Rand made a motion to transfer \$206,747.34 from the State to the Phase I payment. This would be an extra payment. Richard 2nd. All in favor.

Old Business:

Rate Study and Fees: This will be discussed in August after it has been put onto a spreadsheet.

Black Mountain Software/Town of Pinedale: Pinedale has made the decision to not take our subdivision for billing in September 2025 due to not having enough manpower to take on more clients. The Board will have to find our own software and company to take on the billing.

Dustin suggested hiring someone part-time to do the billing.

Laura suggested contacting Star Valley to see what they had done.

New Business:

Trash: Cory cleaned up the trash, an old tire and old cement blankets. Luke gave permission to have it placed in the Wilson trash bin.

Motion to Adjourn: Richard made a motion to adjourn the meeting. Rand 2nd. All in favor. The meeting ended at 7:11 PM.

Next meeting will be August 15, 2024, at 6 PM at the Richard Smythe Wellhouse.

Respectfully submitted,

Laura Whicker, Secretary

Glenn Whicker, President