

**High Meadow Ranch Water District
Board Meeting
April 18, 2024
Meeting began at 6:09 PM**

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Glenn Whicker, Laura Whicker, Cory Gale, Richard Smythe, Rand Rhodes
Guests: Janae Gale with HOA, Debbie Smith with HOA, Kolter Booth, Dustin Ensminger, Theresa Van Buren with Black Mountain Software

Minutes: Richard motioned to approve the March minutes. Cory 2nd. All in favor.

Water Operator/Engineer Report:

Water Testing: All tests have been completed except for the lead and copper test which will be done this Summer and the monthly testing.

Usage: In March, 1.07 million gallons of water were used. The current average flowrate is 24 GPM. Usage will go up with construction and summer activities.

Maintenance Log: There were eight 811 tickets. Equipment maintenance is still on schedule.

Jorgensen Bid: Jorgensen handed out their Water Operations Budget Overview. After a discussion, it will be tabled until May's monthly meeting.

Meter Pit Order: The second order for meter pits have now been extended to be delivered at the end of May.

Curb Stop Turn-On Key: Jorgensen fabricated a second key so that it can be left at the pump station. They gave the key to HMRWD.

Pay Requests: Kolter passed out paperwork to be signed.

Financial Report:

Presentation of Bills: Rand went over invoices and passed out checks needing double signatures.

Transfer of Money: Laura made a motion to transfer \$1974.47 from the Operating Account to the Loan Repayment Account. Cory 2nd. All in favor.

Bank & Financial Statements: Rand went over the statements with the Board.

Insurance: Insurance refunded the Water District money after doing an insurance audit. The Board received a lower rate.

Liens: A 30-day notice will be mailed out to property owners with behind payments. Liens will begin June 1, 2024.

Budget: The Board is discussing raising the water tap fee from \$6000 to \$7000. The water bill could rise from \$410 to \$475 annually for water-users and \$41 to \$47.50 annually for non-water users. This is still under discussion.

Old Business:

Weeds: There was only one bid received. It came from South County Vegetation Management. They will spray weeds at both wellhouses. Cory motioned to accept the bid from South County Vegetation Management to spray our weeds. Richard 2nd. All in favor.

Streamline Web Design: After working on the budget, the Board has agreed not to pay for the Streamline Website. It will be discussed again in next year's budget.

New Business:

HOA: The HOA is requesting that the Board and Jorgensen share the schedules with anything to do with the subdivision and construction. Everyone agreed to share this information.

HOA will inform Jorgensen where the culverts need to be installed in the Phase III area while working on the waterline project.

19 Hawk Path: The HOA and the Board discussed the issue at 19 Hawk Path. A road contractor will need to regrade the road to the correct grade to help stop the water flowing into the home. A culvert will also need to be installed. Laura motioned the Water District will pay for the dirt work and HOA will provide the culvert. Rand 2nd. All in favor. Glenn will contact Josh Harbor and discuss the culvert and what length will be needed for installation. They will also discuss the grading.

Black Mountain Software: Theresa gave an overview of the billing software. There will be a lot of discussion needed before we decide. It will be discussed in May's meeting.

Motion to Adjourn: Laura motion to adjourn the meeting. Rand 2nd All in favor. The meeting ended at 9:59 PM. Next meeting will be May 9, 2024, at 6 PM.

Respectfully submitted,

Laura Whicker, Secretary

Glenn Whicker, President