

**High Meadow Ranch Water District
Board Meeting
January 18, 2024
Meeting began at 6:00 PM**

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Glenn Whicker, Laura Whicker, Cory Gale, Richard Smythe, Rand Rhodes
Guests: Dustin Ensminger

Minutes: Cory motioned to approve the December 2023 monthly minutes. Richard 2nd. All in favor.

Water Operator/Engineer Report:

Water Testing: Water tests are good. Jorgensen is still waiting for the EPA requirements for 2024.

Usage: December 2023 water usage was 1.01 million gallons. The current average flowrate is 23 GPM.

Maintenance Log: The 2024 schedule for maintenance of equipment has been set. There have been 2 water turn-offs.

SCADA: SCADA has been connected to the generator. It can now be remotely started. Alarms have been set to go off when the mixer stops running.

Phase III Update: Wilson Bros. has ordered the important parts for Phase III that are taking the longest to be delivered.

Pay Requests: Glenn and Richard signed the paperwork.

Financial Report:

Presentation of Bills: The checks were passed out for double signatures for invoices to be paid.

Transfer of Money: Laura motioned to transfer \$23,399.83 from the Operating Account to the Loan Repayment Account. Richard 2nd. All in favor.

Bank & Financial Statements: Rand went over the statements.

Lien Letters: Cory motioned to send letters to homeowners that will have a lien placed on their property. Rand 2nd. All in favor.

Old Business:

Ordering Microsoft 365: Rand will get this done before next month's meeting.

Midwest Assistance Program: Still in progress.

Chorine: It looks favorable. Still in progress.

Insurance Audit: It will benefit the Water District if every contractor has proof of insurance. This will help lower the cost of the insurance.

New Business:

SRF: Jorgensen presented all the suggested additions to Phase III seeking approval from SRF to have them funded. The items that fell under the Phase III project have been approved. A few items will need approval from the SRF Board.

BOJH VISA: Bank of Jackson Hole asked if the Water District wanted a VISA. Cory motioned to not get a VISA. Rand. 2nd. All in favor.

Upcoming Election: Dustin agreed to be on the ballot with Rand in the upcoming election.

Motion to Adjourn: Laura motioned to adjourn. Cory 2nd. All in favor. Meeting ended at 6:52 PM.

Respectfully Submitted,

Laura Whicker, Secretary

Glenn Whicker, President