

**High Meadow Ranch Water District  
Board Meeting  
October 19, 2023  
Meeting began at 6:01 PM**

**Location:** Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

**Attendance:** Glenn Whicker, Laura Whicker, Rand Rhodes, Richard Smythe, Cory Gale  
Guests: Dustin Ensminger

**Minutes:** Rand motioned to approve the September 2023 minutes. Richard 2<sup>nd</sup>. All in favor.

**Water Operator / Engineer Report:**

**Water Testing:** All special tests have been completed for 2023. Just regular monthly tests are being done.

**Usage:** September water usage was 1.17 million gallons. The current average flowrate is 26 GPM.

**Maintenance Log:** There have been 6 water turn-offs. The maintenance of equipment is up to date.

Rocky Mountain Power has to replace 2 meters.

**Hydrants and Meter Pits Marked for Winter:** All have been marked.

**SCADA:** The parts have been ordered to connect the generator and mixer to SCADA.

**Phase III Update:** The bid meeting will be November 2, 2023, at the Richard Smythe Wellhouse at 10 AM.

The bid opening meeting will be at the Richard Smythe Wellhouse at 1 PM on November 14, 2023. Still nothing back from the State as to whether the parts for Phase III can be ordered early.

**Voltage Alarms:** No solution yet.

**Emergency Response Plan and Applying for Grant:** It is up to the Board to take this further.

**Tank Inspection Update:** The diver came to inspect the tank on October 2, 2023. Jorgensen will submit to the EPA the Tank Inspection Checklist once they receive the report.

**Financial Report:**

**Presentation of Bills:** Rand presented the checks and invoices needing double signatures.

**Bank and Financial Statements:** Rand went over the statements.

**ACH Program:** We have been signed up for this program.

**New Business:**

**Homeowner requesting water usage to be put back to full time and part time:** The Board had changed the wording of removing full time water users and part time water users. It has been changed to water users and non-water users. The Board agreed to have a letter sent to the homeowner. Richard motioned to send a letter to the homeowner. Rand 2<sup>nd</sup>. All in favor.

**Motion to Adjourn:**

Rand motioned to adjourn the meeting. Richard 2<sup>nd</sup>. All in favor. The next meeting will be November 16, 2023 at the Richard Smythe Wellhouse at 6 PM.

Respectfully submitted,

Laura Whicker, Secretary

Glenn Whicker, President