

**High Meadow Ranch Water District  
Board Meeting  
September 21,2023  
Meeting began at 6:03 PM**

**Location:** Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

**Attendance:** Cory Gale, Richard Smythe, Glenn Whicker, Laura Whicker, Rand Rhodes  
Guests: Dustin Ensminger, Madeline Ensminger

**Minutes:** Rand motioned to accept the August meeting minutes. Richard 2<sup>nd</sup>. All in favor

**Water Operator / Engineer Report:**

**Water Testing:** Water tests came back good.

**Usage:** In August, we used 1.75 million gallons of water. The current average flowrate is 39.4 GPM.

**Maintenance Log:** We have had 7 water installations this summer with more applications that will be installed next year. Everything else is up-to-date for maintenance.

**Navajo Path Curbstop:** The curbstop has been replaced and inspected.

**Water Application:** The website needed an updated water application uploaded. Laura will contact Bill to get this on the website.

**PFAS (per- and polyfluoroalkyl substances):** Costs a lot of money. We will table this for maybe a later date.

**Operations Report:**

**Emergency Response Plan (ERP):** The Water District's ERP is very basic. There is available funding. Jorgensen has recommended for the Water District apply for a grant.

**Tank Inspection:** Still no date yet.

**SCADA:** New government requirement to register the phone number used for SCADA alarming. The registration has been submitted. Just waiting for approval.

**Generator:** Maintenance is due on the generator for the end of September 2023.

**Phase III Update:** Jorgensen is still on schedule for the bid to be advertised soon. Jorgensen is still waiting to hear back from the State to see if some parts can be ordered early since parts are 9 months out.

**Voltage Alarm:** No new news on Rocky Mountain Power resolving the issue.

**Financial Report:**

**Presentation of Bills:** Rand presented the invoices and the checks needing double signatures.

**Bank and Financial Statements:** Rand went over the statements.

**ACH Program:** Will be tabled until Oct. meeting.

**New Business:**

**Pipe Support:** A pipe support is needed inside the wellhouse. Rand motioned to approve the \$250 purchase for a pipe support. Cory 2<sup>nd</sup>. All in favor.

**SCADA Hours:** SCADA has 20 hours remaining on the contract. They need an additional 7 hours to add generator controls. Rand made a motion to use the 20 hours plus an additional \$1290 and add the generator controls with \$550 in parts. Cory 2<sup>nd</sup>. All in favor.

**Ordering of Meter Pits:** Cory motioned to order the Phase III meters and meter pits due to parts taking 9 months or longer to receive if the Water District gets approval from the State. Rand 2<sup>nd</sup>. All in favor.

**Ordering Additional Meter Pits:** Rand motioned to order 5 more meter and meter pits to keep in stock for new homeowners connecting to the water system. Richard 2<sup>nd</sup>. All in favor.

**Motion to Adjourn:** Cory motioned to adjourn. Richard 2<sup>nd</sup>. All in favor. Meeting ended at 7:18 PM.  
The next monthly meeting will be October 19, 2023.

Respectfully submitted,

Laura Whicker, Secretary

Glenn Whicker, President