

High Meadow Ranch Water District
Board Meeting
July 12, 2023
Meeting began at 6:04 PM

Location: Richard Smythe Wellhouse, 165 Sauk Trl, Boulder, WY 82923

Attendance: Rand Rhode, Glenn Whicker, Laura Whicker, Cory Gale, Richard Smythe
Guests: Kolter Booth, Dave Vilella (contractor for Jeff Shuckra), Jeff Shuckra (homeowner) via Zoom, Brian Gray via Zoom, Shad Cooper (Sublette County fireman)

Minutes: Rand motioned to accept the July minutes. Richard 2nd. All in favor

Water Operator / Engineer Report:

Water Testing: The monthly water tests and the lead and copper tests came back good.

Usage: May water usage was 1.47 million gallons and June water usage was 1.73 million gallons. The average flowrate was 44 GPM.

Maintenance Log:

- The Navajo Path curb box has been replaced.
- The Cummins generator is scheduled for maintenance in October.
- The Emergency Repair Parts have been ordered and received.
- There have been five water service installations.
- There were eight 811 tickets.
- Four water turn on/off's have been taken care of.
- The fire hydrants are 70% complete for inspections.

Operations Report:

SCADA: Several items have been completed. There is still more on the list to complete.

Electrical Issues: The wellhouse is still experiencing sporadic electrical issues. Most are under voltage alarms are happening during the night. Jorgensen is still working with Rocky Mountain Power.

Phase III Update: Kolter passed out the schedule for Phase III Project.

Pay Requests: The final pay for the Phase III design work has been signed off.

Tank Inspection: The inspection will be in the Fall. It is being coordinated with Big Piney and Marbleton's tank inspections.

90 Merrimac Update: Things have been discussed. Kolter and Dave went to the property and brought back updated photos of the issue. Jorgensen will mark the property lines so that this issue can be discussed again in the August meeting.

Financial Report:

Presentations of Bills: Rand presented the invoices and checks that needed double signatures.

Bank and Financial Statements: Rand went over the statements for May and June. Laura motioned to have Rand transfer \$120545.80 from the Repayment Account to the Operating Account. Richard 2nd. All in favor.

Budget 2023-2024 Resolution: Rand went over the final Budget 2023-2024 Budget. Rand made a motion to accept Resolution 2023-001. Richard 2nd. All in favor. The Resolution was signed.

New Business:

Supplies for Phase III: It was discussed if it would be best to order all parts for Phase III instead of the contractor. After much discussion, it was decided to continue with the contractor being responsible to order and provide all parts for Phase III.

ACH Program: This will be discussed more in the August meeting. Rand will discuss this with the County before continuing the discussion.

Purchase of Audio Recorder: Laura mentioned the purchase of an audio recorder after going to the House Bill 60 Training. Rand motioned to purchase the audio recorder. Richard 2nd. All in favor.

Boulder Fire Department: Shad Cooper wanted to introduce himself to the Board in case there were any new members. He showed the map of the proposal of moving the Boulder Fire Station. He would like to have the Board get the word out for the upcoming meeting on July 24, 2023.

August Meeting: Due to several Board members being unable to attend, the Board agreed that we needed to move the date from August 17, 2023, to August 24, 2023, at 6:00 PM. Laura motioned to move the August monthly meeting to August 24, 2023. Rand 2nd. All in favor.

New Funding: Brian with Jorgensen had mention that there is a possibility of new funding becoming available in which we could refinance our loans to get a better rate. Laura motioned to have Glenn call Beth Blackwell from the State to see if we qualify for lower funding. Cory 2nd. All in favor.

Weeds: Glenn mentioned that we need to do something about all of the weeds growing at both wellhouses. Kolter suggested to the Board to call the Weed and Pest to see if they could help us. Glenn said he would give them a call.

Motion to Adjourn: Laura motioned to adjourn the meeting. Cory 2nd. All in favor. The meeting ended at 8:28 PM.

Next meeting will be August 24, 2023, at 6:00 PM located at the Richard Smythe Wellhouse.

Respectfully Submitted,

Laura Whicker, Secretary

Glenn Whicker, President