High Meadow Ranch Water District
PO Box 1946
Pinedale, WY 82941

Temporary Water Meter (Fire Hydrant Meter) Application

Application:
- A temporary water meter will only be provided to customers without past due monies owed to High Meadow Ranch Water District (District).
- ***Prior*** to application and payment of fees, contact the District's Water Operator at 307-367-6548. The District's Water Operator will provide final approval and notify the customer.
- Application and payment of all prevailing fees must be satisfied prior to installation of a temporary water meter.
- Complete this form and email it to: pinedaleops@jorgeng.com; juliem@elevation-tax.com
- Submit payment in the amount of $3,100 to Elevation Tax & Accounting Inc. made payable to the High Meadow Ranch Water District. Accepted forms of payment include: Wire Transfer, Check, Money Order, or Credit Card. (Credit Card payments are subject to the current convenience charge) Contact Elevation Tax and Accounting 307-367-2858 to render payment.

Charges:
- Equipment Security Deposit - $3,000 – This deposit covers the cost to replace the water meter, backflow preventer, and associated parts in the event the meter is not returned.
- Installation/Removal Fee - $100 per incident. Covers the cost to install and remove the meter and associated parts. Relocating the meter will incur additional fees. Only the District's Water Operator is authorized to install, relocate, or remove a temporary water meter.
- Water Rate - $20 per thousand gallons
- Damages – Charged at 100% of replacement cost for parts and labor.

Installation:
- After application and payment of all prevailing fees, the District's Water Operator will install a temporary water meter along with a reduced pressure principle backflow preventer within **two (2) business days.**

Relocation:
- The temporary water meter may be relocated by the District's Water Operator only.
- Additional connections made to the temporary water meter or reduced pressure principle backflow preventer must be taken off prior to relocation by the District's Water Operator. Failure to do so may result in these parts being confiscated.
- Contact the District's Water Operator at (307) 367-6548 and indicate original applicant's name and current location of the meter. Indicate desired new location. The District's Water Operator will verify that the location is acceptable to move the temporary water meter to and, if so, relocate the temporary water meter along with the reduced pressure principle backflow preventer within **two (2) business days.**
- An installation/removal fee will be added to the next billing statement.

Removal:
- It is the applicant's responsibility to notify the District's Water Operator (307) 367-6548 when the temporary water meter is to be removed. As long as the temporary water meter is installed,

the account will continue to be billed charges and the customer remains responsible for the assembly and water usage.

- Additional connections made to the temporary water meter or reduced pressure principle backflow preventer must be taken off prior to removal by the District's Water Operator. Failure to do so may result in these parts being confiscated.
- The District's Water Staff will remove the temporary water meter and reduced pressure principle backflow preventer within **two (2) business days** of notification.
- The District reserves the right to remove any temporary water meter and reduced pressure principle backflow preventer, at any time, if deemed in the best interests of the District.

Final Billing:

- Upon removal and inspection of the temporary water meter and reduced pressure principle backflow preventer for damage, the applicant's Equipment Security Deposit will be applied to all outstanding charges and a refund, if applicable, will be generated.
- Once the meter has been pulled and the final bill satisfied, the Temporary Water Meter Agreement between the applicant and District will expire.

Applicant/Customer Responsibilities:

- All temporary water meters are required to have a reduced pressure principle backflow prevention assembly installed to protect from actual or potential cross connections to the District's water distribution system. No temporary water meters shall be used without a District reduced pressure principle backflow device.
- Notify Elevation Tax and Accounting 307-367-2858 of any changes to mailing address and telephone number(s), main contact, etc.
- Securing the temporary water meter, backflow preventer and any associated parts is the sole responsibility of the applicant. As such, the applicant is liable for any damages or theft to the temporary water meter and its connections, reduced pressure principle backflow preventer, fire hydrant or any associated water infrastructure, along with water consumed during the agreement period.
- District connections cannot be removed. Additional connections, added to the device, should be supported as needed.
- A hydrant wrench is the only tool acceptable for turning the hydrant on or off. Any regulating of water required is to be done with the gate valve attached to the meter.

The undersigned agent represents and certifies that they are authorized by the Owner to enter into this agreement, hold the District harmless, and indemnify the District on behalf of Owner. Acting in this behalf I have read, understand, and agree to the terms of the Temporary Water Meter Application.

Dated this _____ day of _____, 20____ .

_____
Signature

_____
Printed Name of Above Signature

Company Name:		
Mailing Address:		
Contact Person:		Phone#
Contact Person on Jobsite:		Phone#
Meter Location:		
Reason for needed water:		

Meter Installation/Removal Information: (For Internal Use)	
Meter Serial Number	
Meter Reading (Read In)	
Installed By	
Date	
Location	
Relocation Date(s) **(If applicable)**	
Removal Date	
Meter Reading (Out Read)	
Note: At time of removal, confirm that fire hydrant, meter, backflow, and surrounding infrastructure are in working condition. Calculate water usage, rounded to the nearest thousand gallons, any damages, and relocation charges and email information to Elevation Tax and Accounting for final bill.	